



The care, support and development of the independent child



We understand starting a new school or starting school for the first time can be quite daunting. The following few pages have been put together to provide you with some essential information to help you and your child settle into our school.

If you have any questions please do not hesitate to contact Miss Broad in the office.

Tel : 01827 429011

Email : office@florendine.staffs.sch.uk

Website : www.florendine.staffs.sch.uk



Here at Florendine we have our own in house run Wraparound care in the form of a breakfast, after school and holiday club.

Sessions are:

Breakfast- 7.45 - 8.45am

Children can come into school and have breakfast items provided by our school kitchens up until 8.30am. Entrance is via the main school hall door from the small playground. Children are supervised until the start of the school day.

£4.00 per session / £3.50 if your child is a sibling (7.45am)

£3.50 per session / £3.00 sibling (8am)

Breakfast club is charged daily.

After School- 3.10pm - 6pm

Children are collected from their classroom by a member of the After School staff and registered in the main hall. Collection is from the main school entrance . The charges for After School Care are currently

£4.00 until 4.15pm

£1.00 for every 15 minute period after this time

You are charged up until the time your child is signed out of club.

All charges are debited on a weekly basis on the Monday after the sessions are taken.

Holiday Club - 8am - 6pm

We run a holiday club for 5 weeks of the school holidays throughout the academic year.

October / February / 1 week at Easter / May / 1st 3 weeks of Summer

Bookings are made via our online registrations forms and all sessions are payable in advance. **This club is open to Florendine pupils only.**

We accept all childcare vouchers.

Please complete an online registration form for Breakfast and After School to enable your child to attend these forms are on the school website. Breakfast club operates on a drop in basis but after school places must be booked in advance by calling Miss Kane on 07590642771.

MEDICINES IN SCHOOL

Should your child require any medicine to be administered in school it is very important that the procedures we have in school are followed. A copy of the "Administration of Medicines" sheet is available online or from the school office.

You should also think carefully, if your child is unwell, would they be better off staying at home.

If you do keep them at home, please telephone the school office and leave a message on our pupil absence mailbox or alternatively text us using the Groupcall Xpressions app to let us know. It is vitally important that we always have an up to date list of telephone contacts – if your details change please inform the school office immediately or use your SIMS Parent Lite app to make changes yourself.



Parent Pay

We are now a cashless school operating Parent Pay as our online means to make payments into school when required for School Trips, Music Tuition and Wraparound club fees etc.

When your child starts school in a unique username and password will be issued and sent home where you can set up your online account. If you already have a Parent Pay account this will enable you to add your child to this account.

The only cash taken in school is for the daily toast (10p per slice).

Floren—Diner

All children in Reception receive free school meals up until Year 2 through the Universal Infant School Meal programme. Children in Years 3 to 6 there is a charge of £2.30 per day. We provide a 2 course meal including a drink, menus are available on our school website. The children can choose from a meat/fish dish, vegetarian, sandwich or jacket potato choice plus dessert daily. We operate a daily pre-ordering system for the children to choose which meal they wish to have each day, a coloured wristband is issued to each child indicating their chosen meal to the kitchen staff on that given day. All orders must be placed on Parent Pay by 8.30am if late orders are received the child's choice is only a jacket potato.

We are proud of our meal service here at school the kitchens are operated by ourselves. Our menus run on a 3 week cycle and are available to view on the school website or Parent Pay. Plus we hold special theme days throughout the year and invite parents in to come and have a meal with their child at certain points in the year.



School Uniform

All pupils are expected to wear school uniform. We have various suppliers who provide our uniform 2 of these are local in Tamworth – Clothes 4 U and SK School uniforms all links can be found on the school website.

Uniform list is as follows:-

Red Jumper / Cardigan

Grey Trousers/Skirt

White Polo Shirt/Blouse

Black School Shoes

Red/White PE T Shirt

Black Shorts/Tracksuit

Pumps/Trainers

Book bag / PE kit bag

Please ensure all items are labelled clearly as I am sure you are aware children mislay items and labelling them makes it easier for these lost items to be returned to their rightful owners.



https://skschooluniforms.co.uk/index.php?route=product/category&path=20_86

(Tamworth based and online)

<https://myclothing.com/florendine-primary-school/8042.school> (online only—provides school with 5% cashback)



Price & Buckland
SCHOOLWEAR SINCE 1959

<https://www.pbuniformonline.com/>

(online only)

<https://clothing4schools.com/>

(Tamworth based and online)

Clothing4
SCHOOLS





School Home Communications

A school relies upon good communication and willing support of the children's parents.

We have various ways we like to communicate with our parent/carer's. Please ensure you download the following app's to keep up to date with what's going on in school.



All text messages are sent to this app please ensure you have it downloaded once your child is enrolled at school.



This app enables parent/carers to see the information we hold on their child enrolled here at school and make any changes to contact details, consents etc without calling into school in person.



The school app is a central place for newsletters, calendar, access to parent pay, the website etc.



YOU CAN DOWNLOAD ALL THE APPS FROM YOUR PHONE/TABLETS APP STORE

You are most welcome to join in the full life of the school, we are always in need of an extra pair of hands at a disco or Christmas Fair. Please contact the office to discuss the matter with Miss Broad (Office Manager) or Mr Crookes.

Should you have a little free time which you would be willing to "donate" to the school on a regular basis, then we welcome parent helpers in our classes. An excellent way to see the way the school works. Please see Miss Village, Mrs Boyce, Miss Broad or Mr Crookes if you are able to support us in this manner.

If something is worrying you, or should your child have difficulty explaining an event, don't dwell on the matter COME INTO SCHOOL AND TELL US. In almost all occasions an easy solution to any difficulty can be established.

Thank you for choosing to send your child to Florendine Primary. We look forward to a long and productive partnership in the coming years. We promise that we will do all in our power to ensure that your child develops to their full potential. Your support during this important phase of life will be repaid many times over as your child matures.